



Financial sustainability guidelines

Amazon Waters Alliance

Content

Amazon Waters Alliance Resources

Voluntary membership contributions

Resource management

Resources of the Amazon Waters Alliance

- 1. Budget of the Amazon Waters Alliance (direct resources):** corresponds to the financial resources directly managed by the host organization, such as:
 - Voluntary contributions for associate memberships
 - Donations made to the Amazon Waters Alliance
 - Voluntary contributions made by partners and sponsors for the execution of specific activities of the Amazon Waters Alliance.
 - Resources received from projects in which the Amazon Waters Alliance participates as an organization with responsibilities to execute.

The budget of the Amazon Waters Alliance -when resources are available- is approved by the Board.

- 2. Resources of the Amazon Waters Alliance:** are all financial or in-kind contributions made by partners, sponsors or stakeholders of the Alliance that allow its operation. This includes **direct resources** such as those administered by the host organization through the budget and **indirect resources** that are executed autonomously by each partner and that contribute to the strategic plan of the Amazon Waters Alliance such as: contributions to develop meetings,

General Assembly meetings or other activities, projects, staff to support management, communication or other activities for the Alliance, among others.

Voluntary membership contributions

1. Voluntary financial contributions from memberships shall be administered by the Host Organization in accordance with the annual budget approved by the Board.
2. Voluntary contributions do not generate any obligation or additional benefit for the members. Priority will be given to the use of these funds to finance what is determined in the annual work plan, partner meetings and meetings between citizens.

Resource management

1. The Board shall develop a strategy for financial sustainability that involves the active participation of members, including sponsorship strategies.
2. Partners are encouraged to seek funds to leverage the implementation of the Amazon Waters Alliance strategic plan, as well as the resources necessary for the basic operation of the Alliance.
3. Partners may manage these resources autonomously for their own activities within the framework of the Amazon Waters Alliance (e.g. projects) as well as for collective activities (e.g. meetings or workshops). In the case of collective activities, prior coordination must be made with the Technical Secretariat for the development of the activity.
4. The funds that each organization or individual manages to contribute to the strategic plan of the Amazon Waters Alliance are under the administration of each organization according to their internal rules. To evaluate our collective reach and impact as an Alliance, partners will report to the Technical Secretariat on the funds they manage autonomously (numeral 3). Typically, the information on leveraging funds includes data on donor, total amount, implementation period, destination (a brief general description), and to which components of the strategic plan these funds contribute. The Technical Secretariat will systematize this information and share it with the partners.
5. The Amazon Waters Alliance will make available to partners standard contractual language and image guidelines for use in their proposals. With these guidelines they will be able to make their participation as Alliance partners visible without compromising the Alliance and its governance structure.
6. In the event that two organizations apply (compete) for the same funding, the Technical Secretariat will promote coordination/dialogue between the two, but will not be an instance for deciding who should apply or similar.
7. Partners are encouraged to work collaboratively to contribute to the objectives agreed upon in the strategic plan, at multiple scales, and to raise funds for these collaborations.
8. To the extent that the project allows, partners will include in the projects funds for their own participation in the meetings (e.g. travel expenses), and ideally funds to contribute to cover tasks for the common benefit of the Amazon Waters Alliance - e.g., communications, support meetings/citizen exchanges, and others that are prioritized, such as potential scholarships for young researchers.
9. The Technical Secretariat will provide information on funding requirements to inform the development of proposals.

10. To evaluate our collective impact as the Amazon Waters Alliance, partners will provide periodic information on fund leveraging, including donor, amount, period and destination (a two-sentence description), and to which components of the strategic plan these funds contribute. The Technical Secretariat will systematize this information and return it to the partners.
11. The Amazon Waters Alliance may receive donations. The Technical Secretariat will develop a procedure for this process, which is harmonized with the Host Organization's donation and internal control policies.
12. In the case of collective funds to finance projects of the Alliance, the Board will define allocation criteria that seek transparency, equity and fair allocation of resources. The allocation will be promoted by calls for projects based on quality and contribution to the priorities of the strategic plan of the Amazon Waters Alliance.
13. The inclusion of the Amazon Waters Alliance by a partner in a project must be previously consulted with the Technical Secretariat. This means that the Alliance enters the project as an organization with responsibilities and corresponding resources.
14. In the event of a conflict of interest that compromises the principles or ethical aspects of the Amazon Waters Alliance, the Board may prevent the participation of the Alliance in projects or the acceptance of financial resources, whether donations or otherwise.

Definitions of membership, documentation and other terms related to the Amazon Waters Alliance are available in the **Glossary**.

The most recent version of these documents can be found at: <https://aguasamazonicas.org/gobernanza>.

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